



# PARKLANDS BAPTIST CHURCH

Arise and Shine  
Isaiah 60.1

## INVITATION FOR PRE-QUALIFICATION

Parklands Baptist Church (PBC) is in the process of preparing its register of suppliers for various goods, works, services and consultancies for the period 2019-2020. Interested suppliers are invited to apply for registration, indicating the category of goods, works, services or consultancy they wish to be registered in. Firms registered under the Youth, Women and Persons with Disability and Small & Medium Enterprises are encouraged to apply. Special Groups should show proof of registration with the National Treasury (Directorate of Procurement) by providing the certificate of registration to be considered.

Parklands Baptist Church hereinafter referred as "Procuring Entity" intends to prequalify candidates as follows:

REF No.	SERVICES
PBC/ADM/2019/1	Supply of Computer Hardware, Software & Accessories
PBC/ADM/2019/2	Supply of Office Furniture, Fixtures, and Fittings
PBC/ADM/2019/3	Supply of Office Stationeries & Related Services
PBC/ADM/2019/4	Supply of Office Drinking Water/Mineral Water
PBC/ADM/2019/5	Supply and Hire of Tents, Seats & Tables
PBC/ADM/2019/6	Supply of Dry Food Stuffs & General Provisions
PBC/ADM/2019/7	Supply of Cleaning Materials, Detergents, Disinfectants & Toiletries
PBC/ADM/2019/8	Supply of Printers & Copiers
PBC/ADM/2019/9	Supply of Uniforms, Baptism Gowns & Tailoring Services
PBC/ADM/2019/10	Supply of Motor Vehicle Accessories & Servicing
PBC/ADM/2019/11	Supply of Bible Study Materials/Discipleship Materials
PBC/ADM/2019/12	Supply of General Hardware & Electrical Items
PBC/ADM/2019/13	Supply of Sports equipment & accessories (trophies, cups, medals, plaques, shields & awards)

**REF No.            SUPPLY OF SERVICES**

PBC/ADM/2019/14    Provision of Hotel/Retreat Centers & Conference Facilities

PBC/ADM/2019/15    Provision of Transport Services

PBC/ADM/2019/16    Provision of Printing & Related Services

PBC/ADM/2019/17    Provision of Branding & Promotional Materials

PBC/ADM/2019/18    Provision of Tours, Travel & Ticketing Services

PBC/ADM/2019/28    Provision of Training & Consultancy Services

PBC/ADM/2019/34    Provision of PA/Sound Equipment Hire

PBC/ADM/2019/35    Provision of Gift Items – Ministry Awards

**REF No.            SUPPLY OF WORKS**

PBC/ADM/2019/37    Renovations, Partitioning & Related services

PBC/ADM/2019/38    Mechanical Works, Servicing, Panel Beating & Body Works

PBC/ADM/2019/39    Plumbing Works

PBC/ADM/2019/40    Carpentry/Furniture Repairs

PBC/ADM/2019/41    Electrical Works & related services

PBC/ADM/2019/42    Building/Construction works

PBC/ADM/2019/43    Painting works

PBC/ADM/2019/44    Welding Works

1. Pre-qualification documents containing detailed terms and conditions shall be obtained from procurement office upon payment of none-refundable fee of **Ksh. 500.00**

2. Completed application documents are to be enclosed in sealed envelopes marked with tender reference number and be deposited in the Tender Box at Parklands Baptist Church, Westlands, Rhapta /Sports road or be addressed to Parklands Baptist Church, Westlands Rhapta Road P.O. Box 14446 00800 Nairobi to be received by the procuring entity not later than **26<sup>th</sup> March , 2019 at 10.00 am** to be opened the same day in the presence of candidates' representatives, who choose to attend.

3. The Pre-Qualification Category applied for MUST be clearly indicated on the envelope

4. Existing registered suppliers are required to re-apply.

5. Any request for clarification arising from this process should be emailed to [procurement@parklandsbaptist.org](mailto:procurement@parklandsbaptist.org)