



PARKLANDS BAPTIST CHURCH

Arise and Shine
Isaiah 60.1

PARKLANDS BAPTIST CHURCH

CONSTITUTION REVIEW AND AMENDMENT COMMITTEE

2018

PROPOSED AMENDMENTS

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COMMITTEE MEMBERS

1. Charles Mugane - Chair
2. Deacon Dr. Francis Wairagu – Vice Chair
3. Caroline Kiarie - Secretary
4. Deacon Dr. John Gichane - PDB
5. Deacon Dr. Anthony Cowper- PDB
6. Deacon Jack Kimani-PDB
7. Bob Nyanja – Board of Trustees
8. Silvance Nono – IME Committee
9. Robert Mwangi – MILD Department
10. Dr. Amos Gichamba – Maturity Department
11. Andrew Machina – Membercare department
12. Paul Maina – Missions Department
13. Jennifer Timbomei - Staff
14. Brian Muganda - Secretariat
15. Kelvin Gathara - Secretariat

<u>S/NO</u>	<u>ARTICLE</u>	<u>EXISTING PROVISION</u>	<u>PROPOSED PROVISION(NEW)</u>
CHAPTER 2- SUPREMACY			
1.	2	2) Any law or policy in the Church that shall be inconsistent with this constitution shall be null and void to the extent of its inconsistency other than the Holy Scripture as in the Sixty Six (66) books in the Holy Bible.	2) (i) Any law, rule, regulation or policy in the Church that shall be inconsistent with this Constitution shall be null and void to the extent of its inconsistency other than the Biblical Scripture as in the Sixty Six (66) books in the Holy Bible. (ii) This Constitution shall apply to all the Church organs and all affiliate institutions established by the Church.
CHAPTER 3- OBJECTS			
2.	3. (vii)	vii) To borrow or raise money for any of the above purposes on such terms and on such security as the church shall approve by resolution passed at a regular business meeting and by resolution as aforesaid to direct the said Trustees to execute debentures, mortgages, chattels mortgages, charges, guarantees, bonds or other security documents over any property of the Church registered in the name of the Trustees.	vii) To borrow or raise money for any of the above purposes on such terms and on such security as the Church shall approve by resolution passed at a duly constituted Members Meeting and by resolution as aforesaid to direct the said Trustees to execute debentures, mortgages, chattels mortgages, charges, guarantees, bonds or other security documents over any property of the Church registered in the name of the Trustees.

3.	3 (viii)	viii) To establish branches with the sole aim of spreading the gospel of Jesus Christ.	viii) To establish churches with the sole aim of spreading the gospel of Jesus Christ.
CHAPTER 4- MEMBERSHIP			
4.	4.1	<p>Part I Qualification of a Member;</p> <p>4) The Church on recommendation by the Pastors and Deacons Board, shall grant membership to persons who meet any of the qualifications provided hereunder;</p> <p>i) Any person who makes a public profession of their faith in Jesus Christ as saviour and has been baptized by immersion in water,</p> <p>ii) Any person who makes a public statement of their faith in Jesus Christ as saviour in a duly constituted church service and has been baptized by immersion in water,</p>	<p>Part I Qualification of a Member;</p> <p>4) The Church on recommendation by the Pastors and Deacons Board, shall grant membership to persons who meet the qualifications provided hereunder:</p> <p>(i) Born again;</p> <p>(ii) Baptized by immersion in water;</p> <p>(iii) Having attended membership classes for purposes of acquainting oneself with the Baptist doctrines.</p>
5.	4 (iii) (a)	(iii) Any person who produces acceptable documentary proof and/or evidence from a Baptist	<p>Part II Procedure for Membership;</p> <p>i) Make a formal application for membership in the</p>

		<p>Church of like faith testifying that the person has been a member of that church. Provided that any person qualifying for membership under Section 4 (i) & (ii) herein above shall prior to admission to membership undergo the procedure provided herein below;</p> <p>a) Make a formal application for membership in the prescribed form to the Church during a duly constituted church service</p>	<p>prescribed form to the Church; or submit a Letter of transfer from a Baptist church or a church of like faith testifying that the person has been a member of that church.</p>
6.	4 (iii)(c)	<p>c) He/she is presented to a Members' Meeting for information.</p>	<p>iii) He/she is recommended and presented by the Chair of Pastors and Deacons Board or his nominee to a duly constituted Members Meeting for ratification.</p>
7.		<p>NEW</p>	<p>Part III Categories of members</p> <p>Members shall be categorized in the following manner;</p> <ul style="list-style-type: none"> i. Full Member; being a person who has gone through membership classes and has been ratified as a member of the Church in a duly constituted Members Meeting and remains active as provided for in the Church policies and procedures. ii. Diaspora Member; being a Full Member who has left the physical location of the Church but remains

			<p>connected to the Church or active as provided for in the Church policies and procedures.</p> <p>iii. Virtual Member; being a person who follows the Church services online and has expressed willingness to join the Church membership and they fill an online application form and undergo the membership process as provided for in the Church policies and procedures.</p>
8.	NEW	NEW	<p>Part IV Benefits of a Member</p> <p>i. Participate and vote at Members Meetings (applicable to Full Members only);</p> <p>ii. Eligibility to serve in a leadership position (applicable to Full Members only) in line with the relevant policies and procedures;</p> <p>iii. To receive benevolent support;</p> <p>iv. Use of church facilities according to laid down procedures;</p> <p>v. Spiritual support.</p>
9.	NEW	NEW	<p>Part V Obligations of members</p> <p>i. Uphold the Christian spiritual values and dignity of the Church;</p> <p>ii. Attend and participate in the Members Meetings;</p>

			<ul style="list-style-type: none"> iii. Active participation in the Church activities; iv. Freely and cheerfully give of their time and resources; v. Follow the laid down internal dispute resolution mechanism before engaging other external mechanisms.
10.	5 (i)	<p>5) Any person who is a member shall cease to be a member if;</p> <p>(i) He/she makes a formal application to the Board of Pastors and Deacons renouncing his/her membership</p>	<p>Part VI Cessation of Membership</p> <p>5) Any person who is a member shall cease to be a member if he/she:</p> <p>(i) Makes a formal application to the Pastors and Deacons Board renouncing their membership.</p>
11.	5 (ii)	(ii) He/she is expelled from membership	(ii) Is ex-communicated from membership.
12.	NEW	NEW	(iii) Renounces their faith in Jesus Christ and /or takes on belief contrary to the Biblical Scripture;
13.	NEW	NEW	5(iv) Ceases to be active as outlined in the relevant church policies and procedures
14.	NEW	NEW	5(v) Dies.
15.	6	6) Before any member can be expelled from the	6) Before any member can be excommunicated from the

		<p>church membership, the steps hereunder shall be followed which are in accordance with the biblical principle of <i>“Restoring a Brother”</i> provided for in Mathew 18: 15-17;</p> <p>(i) A consultative procedure shall be adopted by the Church as it may deem fit from time to time,</p> <p>(ii) In the event the procedure in (i) hereinabove fails, the person shall be presented to the Pastors and Deacons Board whereupon the proposal for expulsion shall be considered.</p> <p>(iii) The Pastors and Deacons Board shall then present their decision to the Business Meeting for information.</p>	<p>church membership, the steps hereunder shall be followed which are in accordance with the biblical principle of <i>“Restoring a Brother”</i> provided for in Mathew 18: 15-17:</p> <p>(i) A consultative procedure shall be adopted by the Church as it may deem fit from time to time.</p> <p>(ii) In the event the procedure in (i) hereinabove fails, the person shall be presented to the Pastors and Deacons Board whereupon the proposal for excommunication shall be considered.</p> <p>(iii) The Pastors and Deacons Board shall then present their decision to the Members Meeting for ratification.</p>
16.	7	<p>7) A member whose expulsion is proposed shall have the right to address the Board of Pastors and Deacons mentioned in Section 6(ii) above.</p>	<p>7) A member whose excommunication is proposed shall have the right to address the Pastors and Deacons Board mentioned in Section 6(ii) above.</p>
17.	8	<p>8. The Church shall keep a Register of Members which shall be available for public inspection by any Member upon such Member giving a fourteen (14) days’ notice to the Church Office of his/her intention to inspect the Register of Members.</p>	<p>8 (a) The Church shall keep a Register of Members which shall be available for public inspection by any Member upon such Member giving a fourteen (14) days’ notice to the Church Office of his/her intention to inspect the Register of Members.</p> <p>8(b) The Register of Members shall be reviewed every two (2) years to determine active members.</p>

CHAPTER 5- STAFF			
18.	9	9. The church shall employ Ministry and Administrative staff as and when need arises.	<p>9.(a) The Church shall employ Ministry and Administrative staff as and when need arises.</p> <p>(b) The role of the staff is to implement programs in collaboration with volunteer teams as guided and advised by the Church organs while reporting through the Church staffing structure;</p> <p>(c) All Church staff shall be members of the Church provided that a non- member may be recruited and shall be required to become a member within the first year of employment provided that where the staff is recruited by an affiliate body of the Church, such a staff shall not be required to be a member of the Church.</p>
CHAPTER 6- PASTORS			
Part I-Senior Pastor			
19.	12	<p>12) The Senior Pastor shall:</p> <p>i. Be a person of high integrity and qualified to hold office according to 1st Timothy 3: 1-7</p> <p>ii. Hold at least a degree in theology or equivalent from a recognized University.</p> <p>iii. Have served as either a Senior Pastor in a</p>	<p>12) The Senior Pastor shall:</p> <p>i. Be a born again Christian</p> <p>ii) Be a person of high integrity and qualified to hold office according to 1st Timothy 3: 1-7</p> <p>iii) Hold at least a bachelor's degree in theology or equivalent and a master's degree from a recognized</p>

		<p>Church of like faith and practice or Deputy Senior or Assistant Pastor in a congregation of at least six hundred members for not less than five years prior to being called to serve at the Church,</p> <p>iv. Be at least 40 years of age.</p>	<p>University.</p> <p>iv) Have served as either a Senior Pastor in a Church of like faith and practice or Deputy Senior Pastor or Associate Pastor in a congregation of at least One Thousand (1,000) members for not less than five years prior to being called to serve at the Church.</p> <p>vi) Be a man married to one wife.</p> <p>vii) Be at least 40 years of age.</p>
20.	13	The Senior Pastor shall be appointed by a Pastor Search Committee duly constituted by the Board of Pastors and Deacons of the Church.	The Senior Pastor shall be recruited by a Pastor Search Committee duly constituted by the Pastors and Deacons Board of the Church.
21.	14	14) The person so identified to serve as Senior Pastor by the Pastors and Deacons Board shall be placed on probation for one year. If the Board of Pastors and Deacons is satisfied as to his capability, to serve in the said Office, it shall recommend him for Appointment and his appointment shall be ratified in a business meeting.	14) The person so identified to serve as Senior Pastor by the Pastors and Deacons Board shall be placed on probation for one year. If the Pastors and Deacons Board is satisfied as to the Senior Pastor's capability to serve in the said office, it shall recommend the Senior Pastor for appointment and his appointment shall be ratified in a Quarterly Members Meeting.
22.	16(i)	Oversee all functions of the Church	Oversee all functions of the Church by providing leadership and guidance.
23.	16 (vi)	Be responsible to the Church through the Board	(vi) Be responsible to the Church through the Pastors and Deacons Board for the performance of the duties of the

		of Pastors and Deacons for the performance of the duties of the Office and will be required to make regular written reports to the Church business meetings on the state of the Church.	office and will be required to make regular written reports to the Members Quarterly Meetings on the state of the Church.
24.	NEW 16(vii)	NEW	Be responsible for ensuring the teachings of the Church remain true to the Biblical Scripture.
25.	17	17) In the spirit of fulfilling the great commission as enunciated in Matthew 28:19-20, and provided that the Senior Pastor has satisfactorily performed his duties and obligations, the Senior Pastor shall serve for a maximum of two terms of seven (7) years each with one (1) year sabbatical leave taken after the seventh year.	17 (i) In the spirit of fulfilling the great commission as enunciated in Matthew 28:19-20, and provided that the Senior Pastor has satisfactorily performed his duties and obligations the Senior Pastor shall serve for a maximum of two (2) terms of seven (7) years each with a sabbatical leave taken after the seventh (7th) year. ii) Pastors and Deacons Board with approval from members shall have an option of extending the term of the Senior Pastor by a further final term to be determined by the Pastors and Deacons Board but not exceeding five (5) years. iii) The retirement of the Senior Pastor shall be at the age of sixty five (65) years or upon completion of his term of service whichever comes first.
26.	17A	17A The Senior Pastor whose term has expired shall be offered the option to take up pastoral, ministerial	Deleted

		advisory duties and/or other duties in the Church or in a branch.	
27.	NEW	NEW	<p>Cessation from office of a Senior Pastor</p> <p>The Senior Pastor shall cease to be the Senior Pastor upon:</p> <p>(i) Expiration of tenure</p> <p>(ii) Making a formal application in writing to the Pastors and Deacons Board resigning from the position;</p> <p>(iii) Gross Misconduct or violation of this Constitution'</p> <p>(iv) Ex-communication from</p> <p>Membership;</p> <p>(v) Incapacitation;</p> <p>(vi) Consistent failure to satisfactorily perform the functions of the office; and</p> <p>(vii) Death.</p>
Part II-Associate Pastor		DEPUTY SENIOR PASTOR	
28.	19(i)	i) Deputize the Senior Pastor and co-ordinate and supervise the Ministries of the Church which	<p>(i) Deputize the Senior Pastor;</p> <p>(ii) Oversee the other pastoral team in the Church</p>

		include but not limited to Missions, Member care Magnification, Maturity and Ministry Identification and,	<p>(iii) Oversee the implementation and execution of Church strategies and plans; and</p> <p>(iv) Ensure that the Ministry and Departmental Reports are presented to the Pastors and Deacons Board for approval before presentation to Members Meetings.</p>
29.	20	<p>The Deputy Senior Pastor shall: -</p> <ul style="list-style-type: none"> i. Be a person of high integrity and qualified to hold office according to 1st Timothy 3: 1-7. ii. Hold at least a degree in theology or equivalent from a recognized University. iii. Have served as either an Deputy Senior or Ministry Pastor in a Church of like faith and practice or Deputy Senior or Ministry Pastor in a congregation of at least six hundred members for not less than three years prior to being called to serve at the Church. v. Be at least 35 years of age. 	<p>The Deputy Senior Pastor shall: -</p> <ul style="list-style-type: none"> i. Be a born again Christian ii. Be a person of high integrity and qualified to hold office according to 1 Timothy 3: 1-7. iii. Hold at least a degree in theology or equivalent from a recognized University. iv. Have served as a Pastor in a Church of like faith and practice with a congregation of at least six hundred members for not less than three years prior to being called to serve at the Church. v. Be a man married to one wife. vi. Be at least 35 years of age.
30.	21	The Deputy Senior Pastor shall be hired after a thorough review of the needs of the Church by a Pastor Search Committee duly constituted by the Board of Pastors and Deacons.	The Deputy Senior Pastor shall be recruited after a thorough review of the needs of the Church by a Pastor's Search Committee duly constituted by the Pastors and Deacons Board.

31.	NEW	NEW	<p><u>Sabbatical of Deputy Senior Pastor</u></p> <p>In the spirit of fulfilling the great commission as enunciated in Matthew 28:19-20, and provided that the Deputy Senior Pastor has satisfactorily performed his duties and obligations,</p> <p>i. The Deputy Senior Pastor shall take a one (1) year sabbatical leave taken after the seventh (7th) year of the first term of continuous service.</p> <p>Where the Deputy Senior Pastor and the Senior Pastor's sabbatical leave falls within the same year, the Pastors and Deacons Board shall determine when the sabbatical leave with respect to the Deputy Senior Pastor shall be taken.</p> <p>ii. The Sabbatical Leave shall be taken after due consultation with the Senior Pastor.</p>
32.	NEW	NEW	<p>Cessation from office of a Deputy Senior Pastor</p> <p>The Deputy Senior Pastor shall cease to be the Deputy Senior Pastor upon:</p>

			<ul style="list-style-type: none"> i. Making a formal application in writing to the Pastors and Deacons Board resigning from the position; ii. Gross Misconduct or violation of this Constitution. iii. Ex-communication from membership; iv. Incapacitation; v. Consistent failure to satisfactorily perform the functions of the office; and vi. Death. vii. The retirement age of the Deputy Senior Pastor shall be at the age of sixty five (65) years.
Part III- Pastoral team			
33.	23	The Church shall appoint Ministry Pastors who shall be responsible for various Ministries and shall report to the Deputy Senior Pastor.	The Church shall recruit Pastors who shall be responsible for the various departments and ministries.
34.	24	The Ministry Pastors shall be (i) Persons of high integrity and qualified to hold office according to 1 st Timothy 3: 1-7.	The Pastor shall be: (i) Born again Christian; (ii) Person of high integrity and qualified to hold office according to 1 Timothy 3: 1-7;

			<p>(iii) Holder of a bachelor's degree from a recognized University;</p> <p>(iv) Holder of at least a diploma in theology.</p> <p>(v) Training and experience in the relevant area of ministry.</p>
35.	25	The retirement age for the Senior Pastor, Associate Pastor and Ministry Pastors shall be 65 years.	The retirement age of departments and ministry Pastors shall be Sixty (60) years.
CHAPTER 7- PASTORS AND DEACONS BOARD			
36.	26	There shall be a Board of Pastors and Deacons of the Church, which shall consist of Pastors and Deacons of the Church.	<p>Part I - Establishment</p> <p>26) There shall be a Pastors and Deacons Board of the Church, which shall consist of Pastors and Deacons of the Church.</p>
37.	NEW	NEW	The Pastors and Deacons Board shall at a duly constituted meeting elect from amongst its members, office bearers who shall serve for a term of three (3) years and shall be eligible for re-election for a final term of three (3) years.
38.	Part II	Election and Ordination of Deacons and Pastors	Appointment and Ordination of Deacons
39.	Article 27	35. The functions of the Board of Pastors and	Part II - Functions

	<p>(Sequencing of Articles has been changed. Article 27 now 28 and Article 35 now 27)</p>	<p>Deacons shall include: -</p> <p style="text-align: center;">i Oversight and Arbitration Role</p> <p>a. Guidance to new ministry direction (vision bearing)</p> <p>b. Ensure Church’s teaching remain true to scripture (doctrinal discipline).</p> <p>c. To oversee the recruitment, termination and/or exit of Pastors and Deacons.</p> <p>d. Responsible for church members discipline.</p> <p>e. To oversee the nominations and elections of leaders of the Church.</p> <p>f. Appointment of Members to the Ordination Council when need arises.</p> <p>g. To provide guidance to Ministry Partnerships.</p> <p>h. To arbitrate any dispute arising in Church in line with scripture.</p> <p style="text-align: center;">ii Member Care Role:</p> <p>a. Assimilation and care of Members (diakonia),</p> <p>b. Ministering to Members in times of crisis,</p> <p>c. Referring of members in need to qualified sources for assistance,</p>	<p>27. The functions of the Pastors and Deacons Board shall include: -</p> <p style="text-align: center;">i. Oversight and Arbitration Role</p> <p>a. Guidance to new ministry direction (vision bearing);</p> <p>b. Ensure the Church’s teachings remain true to Biblical Scripture (doctrinal discipline);</p> <p>c. To oversee the recruitment, termination and exit of Pastors with due regard to the relevant administration and staffing policies of the church.</p> <p>d To oversee the appointment, selection, training ordination and exit of deacons</p> <p>e. Appointment of the members of the Elders Forum</p> <p>(f)Responsible for Church members’ discipline.</p> <p>g. To oversee the nominations and elections of leaders of the Church.</p> <p>h.Appointment of Members to the Ordination Council when need arises.</p> <p>i. To provide guidance to Ministry Partnerships.</p> <p>j. To arbitrate any dispute arising in Church in line with Biblical scripture.</p> <p style="text-align: center;">ii Spiritual Care Role:</p>
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	<p>d. Building Christian fellowship among church members,</p> <p>e. Guide and counsel errant members and be available to teach, instruct and minister to the members,</p> <p>f. Set a good example of Christian life as ordained Christian leaders and provide personal support to church activities.</p> <p>iii. Proclamation of the Gospel to Believers and Non- Believers:</p> <p>a. Discipline through teaching and training.</p> <p>b. Pulpit preaching.</p> <p>c. Church planting.</p> <p>d. Identifying new frontiers for ministry.</p> <p>e. Appoint, select, train and ordain new Pastors and Deacons for the ministry of the church.</p> <p>iv Administration:</p> <p>a. Attend scheduled meetings of the Church and perform assigned duties emanating there from.</p> <p>c. Appoint Committees of the Board and set up Terms of References for the committees.</p> <p>d. Consider and approve periodic review of</p>	<p>a. Assimilation and care of Members (diakonia),</p> <p>b. Ministering to Members in need or in times of crisis,</p> <p>c. Building Christian fellowship among church members,</p> <p>d. Guide and counsel errant members and be available to teach, instruct and minister to the members,</p> <p>e. Set a good example of Christian life as ordained Christian leaders and provide personal support to Church activities.</p> <p>iii. Proclamation of the Gospel to Believers and Non-Believers:</p> <p>a. Discipline through teaching and training.</p> <p>b. Pulpit preaching.</p> <p>c. Church planting.</p> <p>d. Identifying new frontiers for ministry.</p> <p>e. . Appoint, select, train and ordain new Pastors and Deacons for the ministry of the church.</p> <p>iv Administration:</p> <p>a. Attend scheduled meetings of the Church and perform assigned duties emanating there from.</p> <p>b. Appoint Committees of the Board and set up Terms of</p>
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		<p>ministry policies, programmes, strategies and activities.</p> <p>e. Ensure the Church develops and nurtures healthy relationships through networking and partnerships through: intra-church, inter-church, other local organizations and government agencies, both local and international.</p>	<p>References for the committees.</p> <p>c. Consider and approve periodic review of ministry policies, programmes, strategies and activities.</p> <p>d. Ensure the Church develops and nurtures healthy relationships through networking and partnerships through: intra-church, inter-church, other local organizations and government agencies, both local and international.</p> <p>f. Facilitate and oversee pastoral internship and exchange programs</p>
Part III – Qualifications of a Deacon			
40.	<p>Article 28 (Sequencing of Articles has been changed. Article 27 now 28 and Article 28 now 29)</p>	<p>27) A Deacon shall: -</p> <p>i. Be a person of high integrity, husband of one wife if married, spiritually mature, a person of sound doctrine, have a healthy family life and good community reputation according to 1 Timothy 3:1-12.</p> <p>ii. Manage his family and his affairs in ways that promote the integrity and witness of the gospel of Jesus Christ.</p> <p>iii. Have been a member of the Church for at least Five (5) continuous years provided that ordained Deacons and Ministers transferring from other Baptist Churches of like faith may be considered</p>	<p>27) A Deacon shall: -</p> <p>i. Be a born again Christian</p> <p>ii. Be a person of high integrity, husband of one wife if married, spiritually mature, a person of sound doctrine, have a healthy family life and good community reputation according to 1 Timothy 3:1-12.</p> <p>iii. Manage their family and their affairs in ways that promote the integrity and witness of the gospel of Jesus Christ.</p> <p>iv. Have been a member of the Church for at least five (5) continuous years provided that ordained Deacons and Ministers transferring from other Baptist Churches of like</p>

		by the Church for service. iv. Be available and willing to serve in the leadership of the church.	faith may be considered by the Church for service. v. Be available and willing to serve in the leadership of the Church.
41.	34	A Deacon shall cease to perform the duties of a deacon if elected to the office of either a Trustee or an Office Bearer for the time he holds that office.	A Deacon shall cease to perform the duties of a deacon if elected to the office of a Trustee, an Office Bearer or recruited as a staff member (other than a Deacon recruited to support the functions of Pastors and Deacons Board) for the time they hold that office
Part IV: Appointment and Ordination of Deacons			
42.	Article 29 (Sequencing of Articles has been changed. Article 28 now 29) Articles 28 to 33 now 29 to 34)	28. The members shall propose the names of persons to be appointed as Deacons to the Board of Pastors and Deacons.	B: Appointment and Ordination of Deacons 28. The members of the Board shall propose names of persons to be considered for appointment as Deacons to the Pastors and Deacons Board .
43.	Article 30 (Sequencing of Articles has been changed. Article 29 now 30)	29) The Board of Pastors and Deacons shall then shortlist and train the eligible candidates based on the needs of the church, the diversity of gifts and qualifications as stated in Part I above.	29) The Pastors and Deacons Board shall then shortlist and train the eligible candidates based on the needs of the church, the diversity of gifts and qualifications as stated in Part III below.

44.	Article 36	36) A Deacon shall hold office for two (2) terms of Seven (7) years each with a one (1) year sabbatical leave taken after the Seventh year with an option to offer himself for continued service as a deacon after the fifteenth year. Provided that the Board of Pastor and Deacons shall have the discretion to determine when a Deacon may take sabbatical leave to ensure continuity.	36) A Deacon shall hold office for two (2) terms of seven (7) years each with a one (1) year sabbatical leave taken after the seventh (7 th) year with an option to offer themselves for continued service for an extended period of not more than seven (7) years with approval from the Pastors and Deacons Board.
Part V- Cessation of the office of a Deacon			
45.	Article 35 (Sequencing of Articles has been changed. Article 34 now 35)	34) A Deacon shall cease to perform the duties of a deacon if elected to the office of either a Trustee or an Office Bearer for the time he holds that office.	35) A Deacon shall cease to be a deacon upon: <ul style="list-style-type: none"> i. Making a formal application in writing to the Pastors and Deacons Board resigning from their position; ii. Failure to comply with the relevant Code of Conduct; iii. Ex-communication from membership; iv. Incapacitation; v. Consistent failure to satisfactorily perform the functions of the office; vi. Retirement or expiry of the term; vii. Death

CHAPTER 8- BOARD OF TRUSTEES

Part I – Establishment

46.	Article 37	37) There shall be a Board of Trustees.	Delete
47.	Article 38	38) The Board of Trustees shall be constituted by at least Seven (7) Trustees and not more than Eleven (11) Trustees. Provided that the number of Trustees in the Board shall be an odd number at any given time.	<p>38) There shall be a Board of Trustees who shall be stewards of Church resources and shall consist of:</p> <ul style="list-style-type: none"> i. A chairperson; ii. At least six (6) and not more than ten (10) other Trustees. Provided that the number of Trustees in the Board shall be an odd number at any given time. iii. The Church Treasurer who shall be an ex-officio member of the Board.

Part II-Functions

48.	Article 39 (Sequencing of Articles has been changed. Article 41 now 39)	41) The functions of the Board of Trustees shall be; <ul style="list-style-type: none"> i. Identification of strategic frontiers for growth subject to approval by the Church. i. Representing the church in all legal matters and entering into all contractual agreements on behalf of the church and ensuring compliance 	39) The functions of the Board of Trustees shall be; <ul style="list-style-type: none"> i. Identification of strategic frontiers for growth in line with the Church long term vision. ii. Representing the Church in all legal matters and entering into all contractual agreements on behalf of the church and ensuring compliance with the legal requirements of the Laws of Kenya.
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		<p>with the legal requirements by the church. Provided that the Board of Trustees shall in absolute compliance with this Constitution and the Laws of Kenya formulate policies on the mode of execution of any Church document and/or contract for it to be deemed properly executed.</p> <p>iii. Acquisition of Church assets both movable and immovable and procurement</p> <p>iv. Ensuring formulation and maintenance of sound financial management procedures</p> <p>v. Presentation of audited accounts and financial statements to members at an Annual General Meeting;</p> <p>vi. Ensuring due diligence in acquisition, security and disposal of property in accordance with the Church vision.</p>	<p>iii. Formulate policies on the mode of execution of any Church document and/or contract for it to be deemed properly executed.</p> <p>iv. Ensuring due diligence in the acquisition, security and disposal of Church Assets in compliance with the established policies and procedures of the Church and upon approval in a duly constituted Members Meeting.</p> <p>v. Responsible for the procurement of goods and services.</p> <p>vi. Ensuring formulation and maintenance of sound financial management procedures.</p> <p>vii. Ensure timely preparation and presentation of audited accounts and financial statements at Members Meeting.</p> <p>viii. Any other functions as may be passed in a duly constituted Members Meeting.</p>
Part III: Election of Chairman and Trustees.			

49.	NEW	NEW	<p>40) The Chairperson of the Board of Trustees shall be elected at a duly constituted Members Meeting and shall;</p> <ul style="list-style-type: none"> i. Be a born again Christian ii. Be a person of high integrity, walking in obedience to Biblical scripture, iii. Have been an active member of the Church for a continuous period of at least Five (5) years and, iv. Have been a trustee for at least one (1) year.
50.	NEW	NEW	<p>41) The chairperson of the Board of Trustees shall serve for a term of two (2) years and shall be eligible for re-election for one final term of two (2) years provided that they are re-elected as a Trustee.</p>
51.	NEW	NEW	<p>42) Where the chairperson has been serving as a Trustee for a period more than one (1) year, then the term shall be limited to the unexpired period of their trusteeship.</p>
52.	Article 40 (Sequencing of Articles has been changed. Article 39 now 43)	39) A trustees shall be appointed at an Annual General Meeting and shall be persons of high integrity, walking in obedience to scripture and shall have been a Member for a continuous period of at least Seven (7) years.	<p>43) The Trustees shall be elected at a duly constituted Members Meeting and shall;</p> <ul style="list-style-type: none"> a.) Be born again Christians b.) Be persons of high integrity, walking in obedience to Biblical scripture; and c.) Have been an active member of the Church for a continuous period of at least five (5) years.
53.	NEW	NEW	<p>44) A trustee shall serve for a term of three (3) years and</p>

			shall be eligible for re-election for a final term of three (3) years.
54.			The Board of Trustees at a duly constituted Board meeting shall elect from amongst its members the Vice Chairperson and Secretary.
Part IV- Cessation from Membership of the Board of Trustees			
55.	NEW	NEW	<p>45) A Trustee shall cease to perform the duties of a Trustee upon:</p> <ul style="list-style-type: none"> i. Appointment as a Deacon or election as a Church Official; ii. Making a formal application in writing to the Board of Trustees resigning from their position; iii. Ex-communication from membership; iv. Failure to comply with the relevant Code of Conduct; v. Being declared bankrupt; vi. Incapacitation; vii. Becoming a member of staff; viii. Consistent failure to satisfactorily perform the functions of the office; ix. Death
CHAPTER 9- CHURCH COUNCIL			
56.	Article 42 (vi)	42) There shall be established a Church Council whose membership shall consist of the following	<p>Part I- Establishment</p> <p>42) There shall be established a Church Council whose</p>

		<p>persons;</p> <ul style="list-style-type: none"> i Moderator, ii Vice moderator, iii Church Secretary, iv Treasurer, v Senior Pastor vi Chairperson of Board of pastors and deacons, vii Chairperson of board of trustees viii All Departmental , Ministerial and Committee leadership 	<p>membership shall consist of the following persons;</p> <ul style="list-style-type: none"> i. Moderator ii. Vice Moderator iii. Treasurer iv. Church Secretary vi. Chair of Pastors and Deacons Board vii. Chair of Board of Trustees; <ul style="list-style-type: none"> i. Senior Pastor or his representative; ii. Representatives as determined by the Council from the Church departments and ministries.
57.	Article 43	<p>Part 1 Functions</p> <p>43) It shall be the responsibility of the Church Council to discharge the following functions;</p> <ul style="list-style-type: none"> i. Implementation <ul style="list-style-type: none"> a. Maintain sound and responsive governance and management systems and structures. b. Ensure that the strategic and operational plans for the church are prepared in a timely manner, effectively monitored and periodically 	<p>Part II - Functions</p> <p>43.</p> <ul style="list-style-type: none"> i. Overseeing the implementation and coordination of the Church Programs; ii. Ensure sound and responsive governance and management systems and structures of the Church are maintained. iii. Adopt, harmonize and implement resolutions of the Pastors and Deacons Board, the Board of Trustees and

	<p>reviewed.</p> <p>c. Ensure that adequate operational policies and systems are established and are periodically reviewed in response to changes and developments within the church.</p> <p>d. Ensure prudent management / stewardship of financial resources of the church, adequate budgeting and budgetary controls, proper books of accounts are maintained, and accountability to members.</p> <p>ii. Coordination</p> <p>e. Development and management of church calendar.</p> <p>f. Gathering of all leaders of the various committees, ministries and office bearers.</p> <p>g. Identifying policy gaps and assigning the establishment of policies to address them to either the Pastor's and Deacons Board or The Board Of Trustees</p> <p>h. Harmonizing, adopting and implementing the resolutions of the Board of Pastors and Deacons and the Board of Trustees and decisions of Members</p>	<p>decisions of duly constituted Members Meetings.</p> <p>iv. Identify policy gaps and refer them to the relevant Church organ for action.</p> <p>v. Ensure prudent financial management, adequate budgeting and budgeting controls, book keeping of accounts, accountability and transparency to the Church Members.</p> <p>vi. Create agenda for Members Meetings in consultation with the Pastors and Deacons Board and the Board of Trustees.</p> <p>vii. Set up committees from time to time with clear terms of reference relevant to its core mandate.</p> <p>viii. Oversee implementation of the Church's strategic plans within the applicable period of time and make quarterly reports to the Church Members.</p> <p>ix. Develop and manage the Church calendar.</p>
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		Meetings. i. Set up Committees of the Council from time to time and set out their Terms of References. j. Generating agenda for Members Meetings.	
58.	Article 45	45. The Council shall isolate cases that affect the different issues of the church and delegate them to the respective Boards according to their functions.	45. The Church Council shall isolate cases that affect the different issues of the Church and refer them to the respective Boards according to their functions.
59.	Article 49	49) The Church Council shall meet at least once every two months of the Church Year.	The Church Council shall meet at least once every three months of the Church year.
60.	Article 50	50) The Church Council shall be constituted annually at the Annual General Meeting.	The Church Council shall be constituted at every Annual General Meeting.

CHAPTER 10- OFFICE BEARERS

Part 1- Elections

61.	Article 51	51. The Church shall at an Annual General Meeting appoint the following office bearers.	The Church shall at an Annual General Meeting elect the following office bearers; a. Moderator b. Vice Moderator c. Church secretary d. Treasurer
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Part II - Duties of the Office Bearers			
62.	Article 52	<p style="text-align: center;">Moderator</p> <p>52. The Church shall appoint a Moderator whose duties shall be;</p> <p>i. Preside over the Annual General Meeting and all Business Meetings of the Church;</p> <p>ii. In conjunction with the Secretary of the Church prepare the agenda for Members meetings;</p> <p>iii. Call and give notice of members meetings.</p>	<p>The Church shall elect a Moderator whose duties shall be;</p> <p>a. Chair the meetings of the Church Council;</p> <p>b. Preside over the Members Meetings;</p> <p>c. Prepare the agenda for members meetings and church council meetings in conjunction with the Church Secretary</p> <p>d. Call and give notice of members meetings.</p>
63.	Article 52 (iii) (a)	The office of the Moderator shall automatically become vacant if the person so appointed ceases to be a member of the Church	Deleted
64.	Article 53	<p>Vice Moderator</p> <p>53. The Church shall appoint a qualified member to be the Vice Moderator at an Annual General Meeting who shall be the deputy to the Moderator and whose duties shall be to perform the Moderators duties in his absence or any other duties bestowed upon him by the Church Council from time to time.</p>	<p>Vice Moderator</p> <p>The Church shall elect a Vice-Moderator whose duties shall be;</p> <p>1. Deputise the Moderator</p> <p>2. Perform any other duties assigned by the Church Council from time to time.</p>
65.	Article 54	Church Secretary	Church Secretary

		<p>54. There shall be Church Secretary who shall;</p> <p>i. Be responsible and custodian of all Church Records and for the minutes of all Members' and Council Meetings</p> <p>ii. Prepare agenda for the Church Council in conjunction with the Moderator.</p>	<p>The church shall elect the Church Secretary who shall;</p> <p>a. In conjunction with the Moderator, prepare the agenda for the Members Meetings and Church council meetings;</p> <p>b. Be custodian of all Church records and minutes of all Members Meetings and the Church Council meetings;</p> <p>c. Ensure compliance with legal requirements as may be required under the Societies Act or any statutory modification or re-enactment for the time being in force;</p> <p>d. Perform any other duties assigned by the Church Council from time to time.</p>
66.	Article 55	<p>Treasurer</p> <p>55. There shall be a Treasurer who shall</p> <p>i. Keep books of accounts and financial statements in accordance to accepted accounting standards,</p> <p>ii. Draw cheques for payment of bona fide and duly authorised expenditure of the Church and issue receipts;</p> <p>iii. Give monthly reports of all income and expenditure to the Church;</p> <p>iv. Have the books of accounts audited by an appointed external Auditor, the Audited reports will</p>	<p>Treasurer</p> <p>The church shall elect the Church Treasurer who shall</p> <p>i) Ensure that books of accounts and financial records are kept in accordance with accepted accounting standards.</p> <p>ii) Ensure the maintenance of sound financial management procedures.</p> <p>iii) Provide reports of all income and expenditure to the Church.</p> <p>iv) Ensure timely audit of the books of accounts for presentation at the Annual General Meeting through the Board of Trustees.</p> <p>v) Perform any other duties assigned by the</p>

		then be presented to the Church.	Church Council from time to time.
Part III Qualification of Office Bearers			
67.	Article 56	56. The persons to be elected to be Office Bearers of the Church shall; i. Be persons of high integrity, sound doctrine and good moral standing. ii. Have been a Member of the Church for not less than five (5) years.	The following shall be the qualifications of an Office Bearer: i. Born again Christian; ii. Be a person of high integrity, sound doctrine and good moral standing. iii. Have been an active member of the Church for a continuous period of not less than five (5) years.
Part IV: Term of Office			
68.	Article 57	Part III: Term of Office 57) Office Bearers shall hold office for two (2) years and shall be eligible for re-election unless removed from office by vote of members in a Business Meeting. Vacancies so created shall be filled by persons elected at a Business Meeting constituted for that purpose.	The Church Office Bearers shall serve for a term of two (2) years and shall be eligible for re-election for a final term of two (2) years.
Part V- Cessation of Office			

69.	NEW	NEW	<p>An Office Bearer shall cease to perform the duties of that office upon:</p> <ul style="list-style-type: none"> i. Makes a formal application in writing to the Church Council resigning from their position; ii. Is removed from office by a resolution of members in a duly constituted Members Meeting. iii. Failure to comply with the relevant Code of Conduct; iv. Becoming a staff member of the Church; v. Ex-communication from membership; vi. Incapacitation; vii. Consistent failure to satisfactorily perform the functions of the office; viii. Death
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CHAPTER 11 - EXECUTIVE COMMITTEE OF THE CHURCH

70.	Article 46	<p>46) There shall be established an Executive Committee of the Church Council from the Church Council whose membership shall be;</p> <ul style="list-style-type: none"> i. Moderator ii. Senior Pastor iii. Chair - Board of Deacons and Pastors v. Chair of Trustees vi. Treasurer 	<p>50) There shall be established an Executive Committee whose membership shall be:</p> <ul style="list-style-type: none"> i. Senior pastor ii. Deputy senior pastor iii. Moderator iv. Chair of Pastors and Deacons Board v. Chair of Board of Trustees
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			<p>vi. Any other church officer or person may be invited to the meeting if they are required for advisory purposes only on a need basis.</p> <p>The position of the chairperson shall rotate annually among the moderator, chair of Pastors and Deacons Board and the chair of the Board of Trustees.</p> <p>Meetings</p> <p>The Quorum shall be three (3) members.</p>
71.	Article 47.	<p>Functions</p> <p>47. The Executive Committee of the Church Council shall act as a rapid response body by performing and making extremely urgent decisions affecting the Church and its Members as they may arise.</p>	<p>Functions</p> <p>i. Maintain harmony amongst the Church Organs through consultation and consensus building.</p> <p>ii. Create efficiency and foster smooth running of the church</p> <p>iii. Rapidly respond to urgent matters that cut across the church organs.</p> <p>iv. To receive and process the reports from the Elders Forum.</p> <p>Decisions of this forum shall be referred to the relevant bodies for implementation.</p>
CHAPTER 12 – ELDERS FORUM			
72.	NEW	NEW	<p>Establishment</p> <p>(i) There shall be an Elders Forum which shall be constituted of seven (7) members comprising of four (4)</p>

			<p>men and three (3) women.</p> <p>(ii) The members shall elect from amongst themselves a Chair person, Vice chairperson and secretary.</p> <p>(iii) The members of the Elders Forum shall be appointed by a search committee established by the Pastors and Deacons Board with representation from members from the Board of Trustees and the Church Council.</p> <p>iv. The Elders Forum shall report to the Executive Committee of the Church.</p> <p>Qualifications</p> <p>(i) A born again Christian</p> <p>(ii) A member of the Church for not less 15 years</p> <p>(iii) Served honorably and faithfully in the Church in at least one Church organ.</p> <p>(iv) A person of high integrity and good reputation in the Church and society.</p> <p>(v) Not currently serving in any of the Church organs, ministries or departments provided that if currently serving, the said member shall be required to step down for the period of service.</p> <p>(vi) Be familiar with the workings of the Church and all its organs.</p> <p>(vii) Be at least 50 years of age.</p>
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			<p>Mandate of the Elders Forum</p> <p>(i) To resolve disputes between Church organs where they have failed to resolve them amicably;</p> <p>(ii) To advise on disciplinary issues referred to it by relevant Church organs;</p> <p>(iii) To deal with matters referred to it expeditiously.</p> <p>Meetings</p> <p>The quorum of the Elders Forum shall be Five (5) members.</p> <p>Petition to the Elders Forum</p> <p>The following may petition the Elders Forum:</p> <p>(i) The Chairperson of any of the Church Organs and in their absence, the Vice Chairperson. For the avoidance of doubt, the Chairperson shall present the Petition after exhaustion of all the available channels of dispute resolution fora in the Church.</p> <p>(ii) A member of the Church, where the member shall have exhausted all the available channels of dispute resolution fora in the Church.</p> <p>(iii) The appointing authority shall provide guidelines</p>
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			<p>on process of accessing and petitioning the forum.</p> <p>Term of office</p> <p>The term of office of the members of the Elders Forum shall be two (2) years.</p> <p>Cessation from office</p> <p>(i) Expiration of tenure</p> <p>(ii) Making a formal application; in writing to the Pastors and Deacons Board resigning from their position;</p> <p>(iii) Ex-communication from Membership;</p> <p>(iv) Incapacitation;</p> <p>(v) Consistent failure to satisfactorily perform the functions of the office;</p> <p>(vi) Death.</p>
CHAPTER 13- MEMBERS' MEETINGS			
73.	NEW	NEW	The Church shall hold Annual General Meetings, Special General Meetings and Members Quarterly Meetings referred to as Members Meetings as provided in this Chapter
Part 1: Annual General Meeting			
74.	Article 58	Part 1: Annual General Meeting	Part 1: Annual General Meeting

		58 The Church shall within two (2) months of the beginning of the Church Year hold it's Annual General Meeting in addition to any other meetings to be referred to as the Annual General Meeting (AGM) to be held at such time and place as the members shall appoint. Not more than fifteen months shall elapse between the date of one Annual general Meeting of the Church and that of the next.	The Church shall within the first quarter of the Church Year hold its Annual General Meeting at such time and place as the Church Council shall appoint. Provided that not more than fifteen (15) months shall elapse between the date of one Annual general Meeting and the next.
75.	Article 59	59 Notice i) The Notice shall specify the agenda of the Annual General Meeting which shall be; c. Adoption of Ministry Reports and Audited Reports	Sub Article c. Adoption of Ministry Reports and Audited Financial Reports
76.		Procedure 60 The moderator or in his absence the Vice Moderator shall preside at every Annual General Meeting. If there is no such Moderator or Vice Moderator present, the members present shall designate one of them to preside over the meeting.	Procedure The Moderator, or in his absence the Vice Moderator, shall preside over every Annual General Meeting. In their absence, the chair of Board of Trustees or in the absence of the chair of Board of Trustees the chair of Pastors and Deacons Board. If none of the above is available, the meeting shall be adjourned for fourteen (14) days and if the same are not available at the meeting, the Senior Pastor or the Deputy Senior Pastor shall preside over the meeting.

77.		<p style="text-align: center;">Quorum</p> <p>61. A quorum shall be those present and eligible to vote and shall not be less than One Hundred (100) Members.</p> <p>Provided that, If within two hours from the time appointed for the meeting a quorum is not present, the meeting shall be dissolved, and in any other case it shall stand adjourned to the same day in the next week at the same time and place, and if at such adjournment meeting a quorum is not present within two hours from the time appointed for the meeting, the meeting shall stand adjourned to the same day in the next week at the same time and place and if at such adjournment meeting a quorum is not present the quorum shall be those present and eligible to vote</p>	<p style="text-align: center;">Quorum</p> <p>A quorum shall be those present and eligible to vote and shall not be less than Three Hundred (300) Members.</p> <p>Provided that:</p> <p>i) If within two hours from the time appointed for the meeting a quorum is not present, the meeting shall be postponed to the same day in the next week at the same time and place, and if at such postponed meeting a quorum is not present within two hours from the time appointed for the meeting, the meeting shall stand postponed again to the same day in the next week at the same time and place. In the meeting after the second postponement the members present at the appointed time and place shall constitute a quorum and hold the Annual General Meeting;</p> <p>ii) If the place where a meeting was to be held is no longer available, the meeting may be held at the same time at a different place.</p>
Part II: Members Quarterly Meetings			
78.		<p style="text-align: center;">Part II: Business Meetings Notice</p> <p>63 Every Business Meeting shall be called by at</p>	<p style="text-align: center;">Part II: Members Quarterly Meetings</p> <p>The Church shall hold a Members Quarterly Meeting</p>

		<p>least fourteen (14) days' notice in writing. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day on which it is given, and shall specify the place, the day and the hour of meeting. The notice shall specify the agenda of the meeting.</p>	<p>every quarter but not less than two (2) times in a year.</p> <p>Notice</p> <p>Members Quarterly Meetings shall be called with at least fourteen (14) days' notice in writing. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day on which it is given, and shall specify the place, the day and the hour of meeting. The notice shall specify the agenda of the meeting which shall be but not limited to;</p> <ul style="list-style-type: none"> a. Devotion b. Confirmation of previous Minutes c. Ministry Reports d. Financial Report e. Ratification of New Members f. Any Other Business
79.	NEW	<p>65) The moderator or in his absence the Vice Moderator shall preside at Business Meeting. If there is no such Moderator or Vice Moderator present, the members present shall designate one of them to preside over the meeting.</p>	<p>Procedure</p> <p>65) The moderator or in his absence the Vice Moderator shall preside over every Annual General Meeting. In their absence, the chair of the Board of Trustees or in the absence of the chair of the Board of Trustees, the chair of the Pastors ad Deacons Board. If none of the above is available, the meeting shall be adjourned for 14 days and if the same are not available at the meeting, the Senior Pastor or the Deputy Senior pastor shall preside over the</p>

			meeting.
80.	Article 66	<p>Quorum</p> <p>66) The Quorum for business meetings shall be those present and eligible to vote and shall not be less than Fifty (50) members.</p> <p>Provided that, If within two hours from the time appointed for the meeting a quorum is not present, the meeting shall be dissolved, and in any other case it shall stand adjourned to the same day in the next week at the same time and place, and if at such adjournment meeting a quorum is not present within two hours from the time appointed for the meeting, the meeting shall stand adjourned to the same day in the next week at the same time and place and if at such adjournment meeting a quorum is not present the quorum shall be those present and eligible to vote.</p>	<p>Quorum</p> <p>The Quorum for a Members Quarterly Meeting shall be those present and eligible to vote and shall not be less than One Hundred and Twenty (120) members.</p> <p>Provided that:</p> <ul style="list-style-type: none"> i) If within two hours from the time appointed for the meeting a quorum is not present, the meeting shall be postponed to the same day in the next week at the same time and place. The members present at the second meeting at the appointed time and place shall constitute a quorum and hold the Members Quarterly Meetings; ii) If the place where the postponed meeting was to be held is no longer available, the meeting may be held at the same time at a different place.

Part III: Special Business General Meetings			
81.	Article 64	<p style="text-align: center;">Part III: Special Business Meetings</p> <p>64) Special Business Meetings shall be called for a specific purpose either by,</p> <ol style="list-style-type: none"> i. The Moderator ,or ii. Board of Pastors and Deacons or iii. At least Twenty (20) Members. <ul style="list-style-type: none"> 1.The 20 Members shall have served the moderator with a notice of intention to call a Special Business Meeting and the Moderator has refused and/or neglected to call for a Special Business Meeting. 2.They shall then issue the Moderator with a seven (7) days’ notice of the Special Business Meeting thereafter the meeting shall be held within fourteen (14) days of such notice. 3.The signatures of the 20 Members calling the Special Business Meeting shall be appended on the notice calling the meeting. iv. The notice calling the Special Business Meeting 	<p style="text-align: center;">Part III: Special General Meetings</p> <p>64) Special General Meetings shall be called for a specific purpose either by,</p> <ol style="list-style-type: none"> 1.The Moderator ,or 2. The Chair Pastors and Deacons Board or; 3. Chair Board of Trustees or; 4. At least 100 members who have been full members of the Church for at least 7 years who shall have served a written and signed notice to the Moderator with a copy to the chairs of the Pastors and Deacons Board and Board of Trustees. <p>NOTICE</p> <p>Every Special General Meeting shall be called by at least fourteen (14) days’ notice in writing. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day on which it is given, and shall specify the place and the hour of meeting. The notice shall specify the agenda of the meeting.</p> <p>With respect to clause 64 (iv) the One hundred (100) Members shall have served the moderator with a notice of</p>

		shall specify the agenda for the meeting and shall be given in the manner provided for under Section 50 above.	intention to call a Special General Meeting and the Moderator has refused and/or neglected to call for a Special General Meeting. a.They shall then issue the Moderator with a seven (7) days' notice of the Special General Meeting thereafter the meeting shall be held within fourteen (14) days of such notice. b.The signatures of the One hundred (100) Members calling the Special General Meeting shall be appended on the notice calling the meeting. c.The notice calling the Special General Meeting shall specify the agenda for the meeting.
82.	NEW	NEW	Quorum The Quorum for a Special General Meeting shall be those present and eligible to vote and shall not be less than Two Hundred and Fifty (250) members provided that where the Special General Meeting was called by the members the quorum shall include One Hundred (100) Members who called the Special General Meeting.
83.	Article 65	Procedure 65) The moderator or in his absence the Vice Moderator shall preside at Business Meeting. If there is no such Moderator or Vice Moderator present, the members present shall designate one of them to preside over the meeting.	Procedure i)The moderator or in his absence the Vice Moderator shall preside at every Special General Meeting. In the absence of the Moderator or Vice Moderator, the chair of Board of Trustees or in his absence the chair of Pastors and Deacons Board. If none of them is available the meeting shall be adjourned for 14 days and if the same are not available at the meeting, the senior pastor or the Deputy

			<p>Senior pastor shall chair the meeting.</p> <p>ii)For the meeting called by the members they shall elect a chair and secretary to preside over the meeting.</p>
84.	Article 67	67) The procedure at Members’ Meetings shall be according to Standard Parliamentary Rules of Conduct.	67) The procedure at Members’ Meetings shall be according to the Rules of Conduct .
85.	Article 68	68) A Members’ Meeting shall be the supreme decision making forum of the Church.	68) A duly constituted Members’ Meeting shall be the supreme decision making forum of the Church.
CHAPTER 14- CHURCH ESTABLISHMENTS			
86.		Part I-Branches and Church Plants	
87.	69	<p>69.The Church in a mission to spread the gospel shall purpose to build its branches as determined by the Board of Pastors and Deacons</p> <p>70.Upon identification of suitable location for establishment of a branch, the Board of Pastors and Deacons will submit their proposal to the Board of Trustees which shall acquire land to be registered in the name of the Registered Trustees of the Church for establishment of the branch.</p> <p>71.The Board of Pastors and Deacons shall appoint a</p>	<p>a. The Church shall in a mission to spread the gospel purpose to establish churches which shall remain under the support of the Church for a maximum period of seven (7) years unless the period is extended through a recommendation of the Pastors and Deacons Board during a Business Meeting;</p> <p>b. Upon identification of a suitable location for establishment of a church, the Pastors and Deacons Board will recommend to the Board of Trustees to facilitate settlement and shall acquire land to be registered in the name of the Church for</p>

		<p>person of high integrity and qualified to hold office according to 1st Timothy 3:1-7 to be the Pastor for the said branch.</p> <p>72.The branches so established shall remain under the umbrella and support of the Church and this constitution shall be its supreme governing law. However the branches shall formulate their policies provided that they are not inconsistent with this constitution.</p> <p style="text-align: center;">Part II – Church Plants</p> <p>73. The Church shall in a mission to spread the gospel purpose to plant churches which shall remain under the support of the Church for a period of seven 7 years unless the period is extended through a recommendation of the Board of Pastors and Deacons during a Business Meeting</p> <p>74.Upon expiry of the seven (7) years and /or such extended time a resolution may be passed at an Annual General Meeting through the Board of Pastors and Deacons that the church so planted can now function as an autonomous body separate from the Church.</p>	<p>establishment of the plant.</p> <p>c. The Pastors and Deacons Board shall appoint a person of high integrity and qualified to hold office according to 1st Timothy 3:1-7 to be the Pastor for the said church to commence the ministry.</p> <p>d. The church so established shall remain under the umbrella and support of the Church and this constitution shall be its supreme governing law. However the plants shall formulate their policies provided that they are not inconsistent with this constitution within the period contemplated by clause (a) of this article.</p> <p>e. Upon expiry of the support period contemplated by clause (a) of this article, a resolution shall be passed at an Annual General Meeting through the Pastors and Deacons Board that the church so established shall then function as an autonomous body separate from the Church.</p>
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CHAPTER 15- FUNDS

88.	Chapter 14	No Name on the chapter	CHAPTER 15- FUNDS
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89.	Article 75 (c)	Any other items authorized in a supplementary budget of the Church in a regular Business Meeting where necessary	Any other items authorized in a supplementary budget of the Church in a duly constituted Members Meeting where necessary.
90.	Article 76	The Church Council shall appoint signatories to all Church accounts:-	The Church council shall appoint signatories to all Church bank accounts provided the appointment of the following shall be mandatory: a. Chair of Trustees b. Treasurer c. Chair of Pastors and Deacons Board.
91.	Article 77	77). Petty cash may be kept at amounts to be determined by the Church Council from time to time.	Delete
92.	Article 79	All moneys and funds shall be received and/ or paid to the church through the Treasurer and shall be deposited by him/her in any bank or banks and only in such accounts as approved by the Church Council.	All moneys and funds shall be received and/ or paid to the church Treasury and shall be deposited in the Church bank accounts as approved by the Board of Trustees.

CHAPTER 16 - AUDITOR			
93.	Article 83	It shall be the responsibility of the Auditor to present the Audited report to the Board of Trustees who shall in turn present it to the Annual General Meeting. A copy of the Auditor's report on the accounts and statements of the Church shall be furnished to all members at the same time	It shall be the responsibility of the Auditor to present the Audited report to the Board of Trustees within sixty (60) days from the end of the financial year and thereafter to the Members at the Annual General Meeting. A copy of the Auditor's report on the accounts and statements of the Church shall be furnished to Members at least seven (7) days before the Annual General Meeting.
94.	NEW	NEW	The term of service of the Auditor shall be one (1) year renewable up to a maximum of three (3) terms subject to satisfactory performance.
CHAPTER 17- AMENDMENT OF THE CONSTITUTION			
95.	Chapter 16	No Name on the chapter	The Chapter shall be headed "AMENDMENT OF THE CONSTITUTION"
96.	Article 86	The quorum shall be at least 30% of the Members.	This Constitution may be amended at an Annual General Meeting or Special General Meeting. The quorum shall be at least Thirty (30%) percent of the Full Members.
NEW CHAPTER 18- DISSOLUTION			
97.		No separate chapter	"DISSOLUTION"
98.	Article 93	No dissolution shall be passed without prior consent	No dissolution shall be passed without prior consent in

		in writing of the Registrar of Societies, upon a written application signed by the Moderator, Secretary and Treasurer.	writing of the Registrar of Societies, upon a written application signed by the following Church Officials: i) Moderator ii) Church Secretary iii) Treasurer.
99.	Article 94	Upon dissolution of the Church and on payments of all liabilities, all assets both movable and immovable, investments, monies and securities which have been acquired by the Church shall pass on to the Baptist Convention of Kenya or as shall be decided by the Board of Pastors and Deacons and the Board of Trustees	Upon dissolution of the Church and on payments of all liabilities, all assets both movable and immovable, investments, monies and securities which have been acquired by the Church shall pass on to: A Baptist Church or similar organization of like faith and objectives, as proposed to the Members by a joint recommendation of the Pastors and Deacons Board, the Church Council and the Board of Trustees. Failing any such approval by the Members the same shall pass on to: i) The Baptist Convention of Kenya; ii) Upon failure of all the foregoing, as ordered by the High Court of Kenya.
CHAPTER 19 - SUBSIDIARY LEGISLATION			
100.	NEW	NEW	The last Chapter shall be headed “SUBSIDIARY LEGISLATION” 95. The Church shall make By-Laws or such Rules, Policies and Regulations which shall guide the operations of the Church and its affiliates for effective

			implementation of this Constitution.”
ADDENDUM- TRANSITIONAL CLAUSES			
A	<p><u>Office of the Senior Pastor</u></p> <p>The current Senior Pastor will serve for a final term of seven (7) years from 1st January, 2019 notwithstanding the retirement age.</p> <p>On the recommendation of the Pastors and Deacons Board, the Senior Pastor on exiting office, shall be allocated / assigned other duties and for such period as shall be provided and in line with the Church Constitution.</p> <p>The Pastors and Deacons Board shall develop succession plan for the office of the Senior Pastor and post retirement duties for the current Senior Pastor not later than the fifth year of his final term</p> <p><u>Sabbatical of the Senior Pastor</u></p> <p>This shall be discretionary for the current office holder in consultation with the Pastor and Deacons Board provided it is taken within the 7 years.</p>		
B	<p><u>Office of the Deputy Senior Pastor</u></p> <p>In the event the current Deputy Senior Pastor ascends to the office of the Senior Pastor, he will serve for one full term of seven (7) years notwithstanding the retirement age.</p> <p><u>Sabbatical of the Deputy Senior Pastor</u></p> <p>This shall be discretionary for the current office holder in consultation with the Pastor and Deacons Board provided it is taken within</p>		

	the 7 years.
C	<p><u>Deacons</u></p> <p>For the Deacons who have served for at least 15 years, they shall be granted a final term of seven years from 1st January, 2019.</p>
D.	<p><u>Chair of the Board of Trustees</u></p> <p>The first term of the current chair of the Board of Trustees shall be two (2) years from the date of his first election.</p> <p>Henceforth the chair of the Board of Trustees shall be elected for a term of two (2) years alongside the Church officers.</p>
E.	<p><u>Elders Forum</u></p> <ul style="list-style-type: none"> • On expiry of the first term of office, four (4) members shall retire leaving the Chair, Vice Chair and Secretary who shall serve for an additional year for continuity. • This forum shall be constituted within six (6) months of the passing of this Constitution.
F.	<p><u>Members Meetings</u></p> <p>Church Council to formulate rules of conduct to guide the conduct of members meetings within 6 months of passing this constitution provided the rules are in place at the time of AGM 2019.</p>
G.	<p><u>Church Plants</u></p> <p>The existing plant known as Parklands Baptist Church Eastgate shall remain under the support of the Church up to the year 2020.</p>